



Hamilton Trans Health Coalition Project Coordinator (1.0 FTE) (Contract)

ORGANIZATION OVERVIEW:

Hamilton Trans Health Coalition (HTHC) is a group of health care providers, advocates, and community members working together to increase the capacity of Hamilton's primary health care system to deliver quality gender-affirming healthcare to trans, gender-diverse, and non-binary people who live, learn, work, and play in Hamilton. The Coalition includes in its membership family physicians, pediatricians, social workers, pharmacists, nurses, and psychotherapists. Practitioners work from their own practices and come together to share their learning, solve problems, and collaborate on education and capacity-building.

HTHC is proud to work in partnership with The AIDS Network as a member, and a partner in the recruitment, hiring and program delivery of our Project Coordinator position, made possible through federal project funding from Women and Gender Equity (WAGE) Canada.

POSITION SUMMARY:

The Hamilton Trans Health Coalition Project Coordinator will design and implement projects furthering Coalition objectives including trans health system navigation services, education and outreach designed to build capacity in Hamilton's primary health care system, and trans-affirming health-related resource mapping. This position will be supervised by The AIDS Network and report to the Hamilton Trans Health Coalition Project Sub-Committee.

PRIMARY RESPONSIBILITIES:

- Develop, coordinate and implement trans healthcare system navigation services to increase community awareness of local trans-competent health-related resources
- Development and delivery of education & outreach services with the objective of improving capacity among Hamilton primary health care services to deliver quality, affirming healthcare to Hamilton's trans, non-binary and gender-diverse communities.
- Liaising with local trans-competent healthcare and holistic health-related programs and services to resource-map and develop a robust referral network
- Recruitment and facilitation of meetings with peer community advisory committee
- Facilitation of monthly Hamilton Trans Health Coalition membership meetings
- Administration, file/record-keeping and program reporting
- Other areas as approved by management

QUALIFICATIONS:

- Demonstrated experience developing, coordinating and implementing projects in a community-based agency including peer engagement programs.
- Degree or diploma in social services, health promotion, education or related area from a recognized educational institution or equivalent is desired but not required. Relevant lived experience will be considered
- Demonstrated excellence in communication and interpersonal skills, including public speaking, presentations, and conflict resolution and mediation;
- In-depth knowledge of trans-specific healthcare needs and social determinants of health impacting trans, non-binary and gender-diverse communities in Hamilton.
- Demonstrated ability to work using an intersectional, anti-oppressive and anti-racist approach
- In-depth knowledge of health and social supports as well as resources in the community
- Must provide a vulnerable-sector police record check.
- Able to work autonomously and as part of a team; and able to take initiative and independently organize to achieve work plan objectives.
- Demonstrate effective decision making and problem solving in emergent and non-emergent situations and exercise tact, diplomacy and discretion under pressure
- Able to work proficiently in computer and online databases including Microsoft Office, Windows, and complete regular data entry, monitoring, and reporting using web-based data collection.
- Lived experience with trans and healthcare-related system navigation is an asset.

HOW TO APPLY: Please forward your electronic resume and covering letter by email only no later than 5:00pm on Tuesday, January 26th to recruitment@aidnetwork.ca

The AIDS Network values inclusion and diversity and promotes access and equity using an anti racism, anti oppression framework. Persons living with HIV and persons who are trans, gender-diverse or non-binary are encouraged to apply.