



Job Title: Project Coordinator, Keeping Six

Part-time contract: 20 hours per week. \$20 per hour minus deductions. Contract length is 6 months, starting in early January 2022. Access to a cell phone, personal computer, and reliable transportation, is helpful but not required. We will ensure access to these items for the successful candidate.

Position Summary: reporting to the HAMSMaRT Program Coordinator, this position is an opportunity to contribute to addressing the drug policy crisis in Hamilton in solidarity with people who use drugs. The project coordinator will plan and facilitate weekly Keeping Six meetings, support peers who work and volunteer as part of Keeping Six, and coordinate the operation of drop in and street outreach programming. Preference will be given to people with lived experience of drug use.

Main Responsibilities

- Coordinating street outreach once per week, in collaboration with students from McMaster University (Sunday afternoons)
- Planning and facilitating weekly Keeping Six drop in (Tuesday afternoons)
- Facilitating weekly K6 organizing meetings
- Answering the keeping six general inquiries email account
- Managing the program supplies budget, including purchasing, inventory, and distribution
- Liaising with the HAMSMaRT program coordinator
- Other related tasks as required

Required Qualifications and Skills

- Previous formal or informal experience with people who use drugs, including but not requiring personal lived experience
- Previous formal or informal experience coordinating community-based projects
- Demonstrated commitment to harm reduction practice and philosophy
- Demonstrated ability to build relationships with peers, community members, clients, and/or colleagues
- Knowledge and understanding of issues of sexism, misogyny, racism, cissexism, transphobia, heterosexism, homophobia, biphobia, xenophobia, ageism, ableism, classism, White supremacy, anti-Black racism, colonialism, and settler colonialism

Preferred Qualifications and Skills

- Experience with street outreach

- Experience with volunteer training and supervision
- Training or work experience in health professions, social work, or other social services
- Oral and written communication skills
- Digital engagement skills (social media, online events and learning)
- Operations management skills (budgeting, purchasing, distributing)

To apply, please forward a cover letter or letter of interest and a resume or statement of qualifications by email to info@keepingsix.org by Friday December 10th 2021.

HAMSMaRT and K6 are committed to equity and diversity. People from equity seeking groups are encouraged to apply and self-identify in their cover letter. If you need accommodation in any part of the application process, please email info@keepingsix.org or call or text 365-366-7381.

Keeping Six - Hamilton Harm Reduction Action League is a community-based organization that defends the rights, dignity and humanity of people who use drugs. It was formed in response to the ravages of the opioid crisis, by people who use drugs and those who love and care for them, for purposes of mutual protection and cooperation. It now exists as a project within the broader HAMSMaRT organization.

Hamilton Social Medicine Response Team (HAMSMaRT) is an outreach and advocacy organization that strives to provide excellence in clinical care to individuals who have difficulty accessing the traditional medical system. We provide mobile outreach healthcare with a team of physicians, midwifery, and outreach workers. We believe that health is political, and engage in advocacy to address the structural determinants of health. We primarily serve people who are homeless and people who use drugs. We believe in a world where every resident and community in Hamilton has the resources and autonomy for health on their own terms.